



## Hyde County Department of Social Services

### JOB POSITION AVAILABLE

**Position:** Social Worker Supervisor III—**CHILD WELFARE AND APS EXPERIENCE REQUIRED**

**Closing Date:** Open Until Filled

**DESCRIPTION OF WORK:** This position supervises a staff of 4 workers who provide direct services to clients in both the Child and Adult Services Unit. This position supervises several programs, each of which carries its own set of rules and regulations. The programs supervised are: Child Protective Services, Permanency Planning, and Adoption, Adult Protective Services, Guardianship for Adults, Special Assistance In Home Services, Adult Day Care, Adult Home Monitoring, and various other programs. Knowledge in one or more of these areas would be helpful. The supervisor assigns cases to subordinates, coordinates work flow operations and supervises staff through case review and consultation which requires the provision of substantial and recurring technical direction. The supervisor is responsible for staff training, orientation and evaluation; for resolving problems and ensuring that quality services are provided. The supervisor reports directly to the DSS Director and provides input on administrative, personnel, and budget issues. The supervisor will be involved in the rotation of on-call duties during evenings and weekends. The employee is required to assist in the operation of a community shelter in the event of an emergency.

**MINIMUM TRAINING AND EXPERIENCE.** Master's degree in social work from an appropriately accredited institution and two years of directly related experience; or a bachelor's degree in social work from an appropriately accredited institution and three years of directly related experience; or a master's degree in a human services field from an appropriately accredited institution and three years of directly related experience; or a bachelor's degree in human services field from an appropriate accredited institution and four years of directly related experience; or bachelor's degree from an appropriately accredited institution and five years of directly related experience; or an equivalent combination of education and experience.

### INVITATION TO APPLY:

To obtain more information for this position contact Laurie Potter or submit a State of North Carolina Application PD-107 TO Hyde County Department of Social Services; P. O. Box 100; Engelhard, NC 27824. Application will be accepted until position is filled.

**HYDE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**